



Exercise: Share a Workspace

Learning Objectives

After completing this unit, you'll be able to:

- Share a repository on FME Server with a single user.
- Share a repository on FME Server with all users that have a role.

Resources

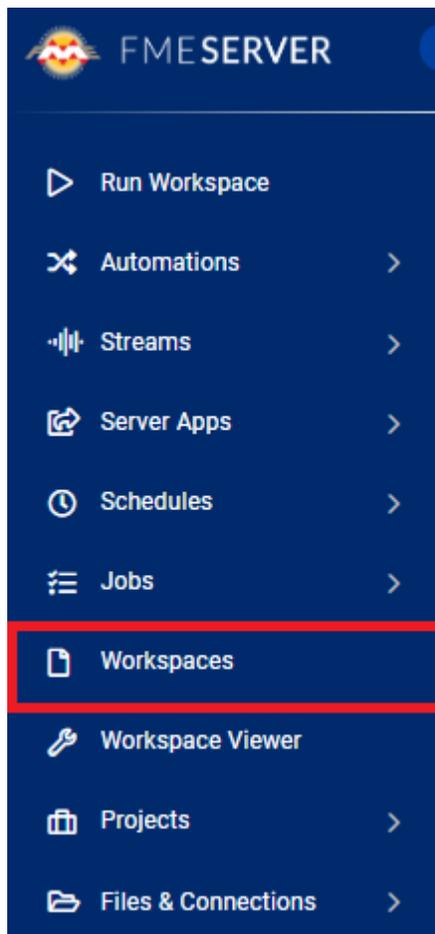
- [Starting workspace](#)
- [Starting FME Server project](#)

Exercise

You've recently uploaded a workspace to FME Server. By default, you are the only user who can access it. However, you have a colleague who wants to be able to run it.

1) Navigate to the Workspaces page

To share a repository with your colleague, click on Workspaces.



Next, click the person and plus icon on the right side of the Training repository row:

The screenshot shows a workspace sharing interface with the following elements:

- Buttons: + New, Upload, Edit, Remove, and a menu icon.
- Search bar: Search
- Table of workspace units:

<input type="checkbox"/>	Repository ^	Owner	Share
<input type="checkbox"/>	Dashboards FME Server Dashboards Repository	admin	
<input type="checkbox"/>	Samples FME Server Samples Repository	admin	
<input type="checkbox"/>	Training	admin	
<input type="checkbox"/>	Utilities FME Server Utilities Repository	admin	

At the bottom, there is a pagination control showing "1 / 1" and "100" items per page, and a status "Displaying 1 - 4 of 4".

Click the "Search name or email..." and choose the "author (Author)" user. For "Choose permission," choose Full Access. After selecting it, the table below should have author added:

Sharing Options

Share repository 'Training'

Search name or email...	Choose permission
Name	Permissions
 author (Author)	 Full Access 

Shared with 1 user(s) and 0 role(s). ▾

Cancel

OK

Now the author user can access this repository and all the data and workspaces in it.



If you have the user name and password for one of these users, you can log in as them to confirm. Alternatively, if you are using the admin account, you can [create a user](#) and share the repository with them to test sharing.

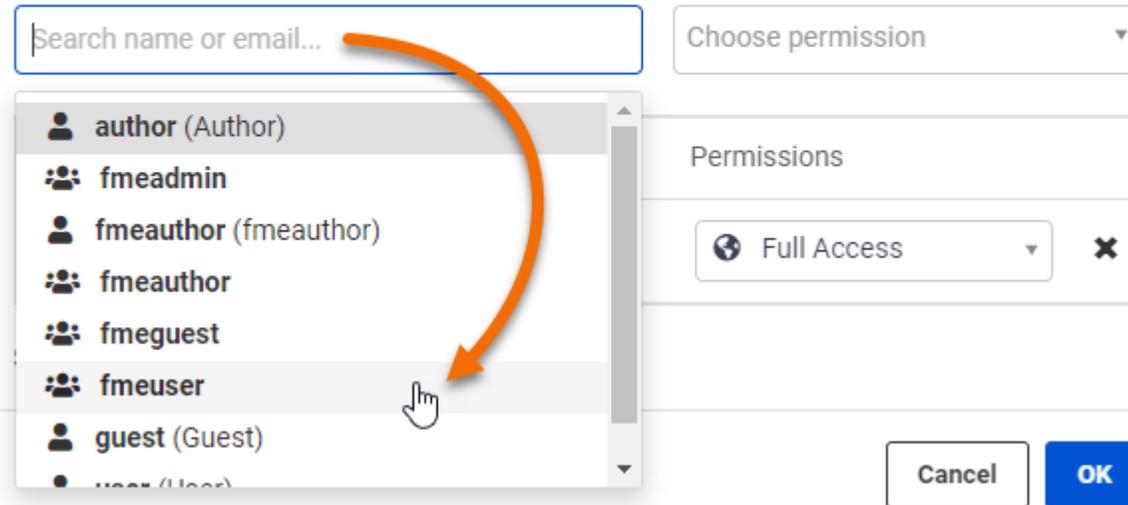
2) Share a Repository with a Role

Sharing with users works for one-to-one sharing, but what if you want to share with an entire department, or all the FME Server authors on your server? You can share with an FME Server role to accomplish this task.

Remaining in the Sharing Options dialog for the Training repository, click in "Search name or email" and this time, choose the fmeuser role. You can see roles and users are distinguished by the icons: single person icons for users and a group icon for roles:

Sharing Options

Share repository 'Training'



Search name or email...

Choose permission

Permissions

Full Access

Cancel OK

- author (Author)
- fmeadmin
- fmeauthor (fmeauthor)
- fmeauthor
- fmeguest
- fmeuser
- guest (Guest)
- user (User)

Again, choose Full Access for permission. After clicking that, the fmeuser role will be added to the list of shares in the table below:

Sharing Options

Share repository 'Training'

Name	Permissions
 fmeuser 	 Full Access <input type="text" value="Full Access"/> <input type="button" value="X"/>
 author (Author)	 Full Access <input type="text" value="Full Access"/> <input type="button" value="X"/>

Shared with 1 user(s) and 1 role(s).

Now all users with the fmeuser role, as well as the author user, can access this repository.

Next Module: [Manage FME Server Data and Connections](#)



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